

**AGENDA and NOTICE OF MEETING
CITY OF HIGHLAND
INDUSTRIAL DEVELOPMENT COMMISSION**

**CITY HALL
1115 BROADWAY
SEPTEMBER 1, 2021
12:00 P.M.**

This is an in person meeting. However, due to COVID 19 anyone wishing to monitor the meeting via phone may do so by following the instructions on page 2 of this agenda.

Call to order: Chairman Jim Meridith

Approval of Minutes:

- A. Motion—Approve of Minutes of the August 4, 2021 regular meeting of the Industrial Development Commission.

Reports:

- A. Treasurer’s Report—Jon Greve
- B. Updates on Developments and other City Projects—Staff
- C. Update on Highland Communication Services—Mallord Hubbard
- D. Update on Disaster Relief Initiatives---Mallord Hubbard

New Business:

- A. Recommendation on Development Agreement with SBFG, LLC for project located at 5 Apex Dr.
- B. Approval of cost sharing for materials and installation of “Live Highland” sign on 143 in the amount of \$3,024.82

Next Meeting:

- A. Next meeting of the Industrial Development Commission is scheduled for Wednesday, October 6, 2021.

Adjournment



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 9:00 AM on Tuesday, August 31, 2021.

**PLEASE SEE THE FOLLOWING PAGE FOR INSTRUCTIONS
FOR MONITORING AND PARTICIPATING IN THIS PUBLIC
MEETING**

Continued

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland Industrial Development Commission Meetings:

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS120/2.01 that "members of a public body must be physically present;" and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID- 19, as well as their activities relating to COVID-19. In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-4358

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 267091

This will allow a member of the public to hear the Industrial Development Commission meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the Industrial Development Commission on any subject during the Public Forum portion of the meeting may attend the meeting in-person, or may submit their questions/comments in advance via email to mvonhatten@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center/app/index.php.

Any comments received prior to the end of the "Public Forum" portion of the meeting, will be read into the record.